

# AGENDA

**Meeting:** Chippenham and Villages Area Board

**Place:** Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN

**Date:** Monday 11 March 2024

**Time:** 6.30 pm

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Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:00pm**

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Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)  
Cllr Dr Nick Murry, Monkton (Vice-Chairman)  
Cllr Liz Alstrom, Chippenham Hardens & Central  
Cllr Nick Botterill, By Brook  
Cllr Clare Cape, Pewsham

Cllr Adrian Foster, Chippenham Sheldon  
Cllr Howard Greenman, Kington  
Cllr Peter Hutton, Cepen Park and Hunters Moon  
Cllr Kathryn Macdermid, Chippenham Hardenhuish  
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

### **Recording and Broadcasting Information**

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To find car parks by area follow [this link](#).

### **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – [ros.griffiths@wiltshire.gov.uk](mailto:ros.griffiths@wiltshire.gov.uk)

Area Board Delivery Officer – Louisa Young – [louisa.young@wiltshire.gov.uk](mailto:louisa.young@wiltshire.gov.uk)

Democratic Services Officer – Stuart Figini – [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Items to be considered	Time
<p>1     <b>Apologies</b></p> <p>To receive any apologies for absence.</p>	
<p>2     <b>Minutes</b> (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on 11 December 2023.</p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4     <b>Chairman's Updates</b></p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board:</p> <ul style="list-style-type: none"> <li>• Louisa Young – Secondment Community Conversations</li> <li>• Chippenham Highways Matters</li> <li>• Five to Thrive Chippenham Community Project</li> </ul>	
<p>5     <b>Information Items</b> (<i>Pages 11 - 54</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> <li>• Culture Strategy and Consultation</li> <li>• Local Nature Recovery Strategy Public Engagement – Video</li> <li>• FACT Family Help Programme Update</li> <li>• Archaeology Service Annual Newsletter 2023</li> <li>• Best Kept Village Competition</li> </ul>	
<p>6     <b>Partner and Community Updates</b> (<i>Pages 55 - 56</i>)</p> <p><u>Written Updates</u></p> <p>The Board is asked to note the following written and online updates attached to the agenda:</p> <ul style="list-style-type: none"> <li>• Neighbourhood Policing Team</li> <li>• Age UK Update</li> </ul> <p><u>Verbal Updates</u></p> <p>To receive any verbal updates from representatives, including:</p>	

- Parish Forum
- Parish and Town Councils
- Other Community Groups

7 **Area Board Priority Updates** (Pages 57 - 64)

To receive updates from Lead Councillors for the local Area Board priorities and the Area Board Working Group.

- **Priority** - Youth engagement and supporting positive mental health and wellbeing in young people (Cllr Ross Henning, Cllr Peter Hutton, Cllr Liz Alstrom, Cllr Kathryn Macdermid, Cllr Adrian Foster)
- **Priority** – Addressing climate change (Cllr Nick Murry and Cllr Macdermid)
- **Priority** – Promoting wellbeing and reducing social isolation in older and vulnerable people (Cllr Clare Cape)
- **Priority** – Supporting the local economy (Cllr Howard Greenman, Cllr Nick Murry)
- **Priority** – Reducing anti-social behaviour (Cllr Ross Henning, Cllr Liz Alstrom)

8 **Community Area JSNA**

The SEPM will provide an update on the JSNA consultation. A link to Wiltshire Intelligence is here - [Wiltshire Intelligence - Bringing Evidence Together](#).

9 **Area Board Funding** (Pages 65 - 70)

To note the current remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£7,068.02	£0.00	£11,012.80

**Area Board Initiatives:**

Ref/Link	Grant Details	Amount Requested
ABG1595	Cllr Initiative – Teen Takeover	£5,000

**Community Area Grants:**

Ref/Link	Grant Details	Amount
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		Requested
ABG1487	Biddestone Cricket Club – New Changing Rooms	£5,000
ABG1534	Wilts and Berks Canal Trust – Tow Path Flail Mower	£1,175
ABG1709	10 <sup>th</sup> Chippenham Guides - Tents	£875

#### Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
	None	

#### Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1655	Chippenham Cricket Club – Junior Training Equipment	£500
ABG1659	Chippenham Hockey Club – Youth playing and protective equipment	£450
ABG1662	Chippenham Youth Theatre – Senior Class Bursaries	£1,000
<a href="#">ABG1665</a>	Chippenham Town Bowls Club – Youth Equipment	£500

Further information on the Area Board Grant system can be found [here](#).

#### 10 **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 71 - 170)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 3 October 2023 and 25 January 2024, as set out in the attached report.

#### 11 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

#### 12 **Future Meeting Dates and Close**

Future Meeting Dates (6.30-8.30pm):

- 10 June 2024
- 2 September 2024

**9:00pm**

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